

United States District Court



Eastern District of Missouri

Courthouse Accessibility Information Handbook

Thomas F. Eagleton Courthouse, St. Louis, MO
Rush Hudson Limbaugh Courthouse, Cape Girardeau, MO
Hannibal Federal Building (Courthouse), Hannibal, MO

Introduction


Welcome to the United States District Court for the Eastern District of Missouri. This handbook provides information about services, equipment, and spaces that are available in the Thomas F. Eagleton Courthouse, Rush Hudson Limbaugh Courthouse, and the Hannibal Federal Building (Courthouse).

Plan Ahead

The Court is committed to ensuring that you will be treated with dignity and respect during your visit. Many of the services and aids identified in this outline may require notice and planning by the Court; therefore, please contact Lori Miller Young, Access Coordinator in writing by email to lori_miller_young@moed.uscourts.gov or by phone at 314-244-7910. You can also contact the Office of the Clerk in writing by email to Moedml_ExecTeam@moed.uscourts.gov or by telephone at 314-244-7904 to arrange for services.

Parking

The Eagleton Courthouse does not have dedicated public parking. Visitors are encouraged to:

1. Utilize the City of St. Louis on-street parking meters. There is a two-hour limit for each meter. For more information about the City of St Louis Parking Meter Program, please download the App at [ParkLouie](#).
2. Numerous pay lots are available in the area with varying costs. For a map showing public parking, visit [Public Parking](#).
3.  ADA Parking is available through the Meter Program and Public Parking in downtown St. Louis.

Parking at the Limbaugh Courthouse is available in the visitors parking lot outside the courthouse and is available on a first-come first-served basis. The visitor parking located on the south side of the building off Frederick Street includes four handicap parking spots.

The Hannibal Federal Building provides street parking. Parking directly in front of the building is a two-hour parking limit. ADA specified space is available.

Entrances

Eagleton Courthouse: The main entrance to the building is located on the east side of the building. Accessible ramps are available for entry into the main lobby.

Limbaugh Courthouse: The main entrance to the building is located on the northeast side of the building on the first floor and has an accessible route including sloping walkways and ramps from both the circular driveway on Independence Street and the parking lot on Frederick Street. The loading dock entrance also has a ramp and is accessible.

Hannibal Federal Building: An entrance ramp is located alongside the ADA specified parking space.

Courthouse Security

The Court's security requirements are outlined and designed to ensure that all persons entering the Courthouse are treated fairly while maintaining a safe environment. All persons entering federal courthouse facilities in this District, and all items carried by them, are subject to appropriate screening and search by a deputy U.S. Marshal, or any other designated law enforcement officer. Persons will be requested to provide identification and to state the nature of their business in the Courthouse. Anyone refusing to cooperate with these security measures may be denied entrance.

1. Food or drink is not permitted in courtrooms and other public areas. If you have a medical condition that requires you to carry food or drink, please consult a court security officer on duty at the entrance.
2. Weapons are not allowed in the Courthouse.
3. Use of cellular telephones or other wireless communication devices, computers and recording devices, the creation of photographs, including digital or video images, the recording or transmission of information, sound or images by any means, or the possession and use of radio, television or broadcasting equipment is prohibited without prior approval of the Court. See [Electronic Device Policy](#) for more information.

Service Animals

According to Federal Management Regulation § 102-74.425, no one may bring dogs or other animals on Federal property for other than official purposes. However, a person with a disability may bring a service animal that provides ongoing assistance. GSA does not permit animals to roam freely in the building or on the property. Service animals must wear a harness or leash and always be under the control of an owner. For questions, contact the access coordinator.

Courtroom-Specific Information

Eagleton Courthouse: All courtrooms are fully accessible with ramps or lifts for the Judge and witness areas. All courtrooms have floor level access for the jury box areas.

Limbaugh Courthouse: Judge's benches and witness stands in all courtrooms are accessed via accessible ramps. First row of jury box and public areas are not elevated, and accessible routes are provided.

Hannibal Federal Building: First row of jury box is not elevated. Need-based accommodations can be made with advanced notice.

Defibrillator

Eagleton Courthouse: Defibrillators are located in the following locations: 1st Floor Marshals Service / East Lobby / Employee Health Unit / Probation Office; 2nd Floor Marshals Service / Probation Office; 3rd Floor Service Elevator Area; 6th Floor Pretrial Services; 9th Floor Service Elevator Area; 10th Floor Service Elevator

Area; 11th Floor Secret Service / Probation Office; 12th Floor Service Elevator Area; 13th Floor Service Elevator Area; 14th Floor Service Elevator Area; 15th Floor Service Elevator Area; 16th Floor Service Elevator Area; 17th Floor Service Elevator Area; 18th Floor Elevator Lobby; 19th Floor Elevator Lobby; 20th Floor Elevator Lobby; 21st Floor Elevator Lobby; and 26th Floor Service Elevator Area.

Limbaugh Courthouse: Located on the first floor at room 1137 (US Probation), second floor (USMS), outside of Chambers (USDC), outside of Courtroom 4A, and in room 3149 (US Attorney's Office).

Hannibal: There are no defibrillators onsite at this location.

Drinking Fountains

ADA-compliant water fountains are found on each floor of the buildings.

Food Services

The Thomas F. Eagleton Courthouse has a cafeteria and vending machines on the 1st floor of the courthouse. The Rush Hudson Limbaugh Courthouse and Hannibal Federal Building have vending machines only. There are local dining establishments within walking distance of all locations.

Interpreter Services

The Court Interpreters Act, Title 28, U.S.C. §1827 governs the provision of interpreters.

Services for Deaf or Hearing-Impaired Individuals

Pursuant to Judicial Conference policy, federal courts must provide sign language interpreters or other auxiliary aids and services to participants in federal court proceedings who are deaf, hearing-impaired or have difficulty communicating regardless of whether the case was instituted by the U.S. government. Courts may also provide these services to spectators when the Court deems it appropriate. Generally, the Court will honor the participant's choice of service or auxiliary aid subject to factors affecting the practicality of those services such as cost and availability or if they would pose an undue hardship on the court.

Sign Language Services

There are three forms of sign language (1) American Sign Language (ASL), (2) Pidgin Signed English (PSE), and (3) Signing Exact English (SEE). Whenever possible, the Court will provide the form of sign language specified by the individual requesting the service.

CART

Computer-Assisted Real-Time Translation (CART) is available with approval of the presiding judge. When CART is provided, a court stenographer will transcribe the court proceeding into written text, which can be displayed on an individual monitor. The text produced with CART does not constitute the official court record, and per Judiciary policy, it may only be used as long as necessary by the participant.

Assistive Listening Devices

Each courtroom at Eagleton and Limbaugh courthouses is outfitted with assistive listening devices that can help individuals with a hearing impairment hear more clearly what is being said. With advanced notification, assistive listening devices will be provided at the Hannibal Federal Building.


Braille Signage

Braille signage is located 60" above the floor on the latch-side of most doors in public spaces in St. Louis and Cape Girardeau. Braille signage is available for elevators only in Hannibal.


Services for Nursing Women

 The court has a designated room for use by nursing women. The room is available to jurors, lawyers, litigants, and court personnel. Please contact the Court's facility access coordinator to reserve the room.

Restrooms

 There are public restrooms located on each floor, all ADA accessible.

Elevators

 All elevators are ADA accessible in each of the 3 courthouse locations.

Emergency Evacuation

While in the Courthouse, please take note of the emergency exits. During a fire emergency, follow the exits signs to evacuate the building or follow the instructions given by court personnel. Individuals who cannot use the stairs should gather in front of the nearest elevator to wait to be escorted out of the building by safety personnel.

Access Coordinators

The Court has designated facility access coordinators to assist individuals needing assistance or who wish to request a reasonable accommodation. Please contact an access coordinator in advance of a scheduled court proceeding, or upon notification, so that appropriate accommodations can be arranged before you arrive. Contact may be made by phone, mail, or in person. Requests for an accommodation should be directed to:

Lori Miller Young
lori_miller_young@moed.uscourts.gov
314-244-7910

or

By email or phone to the Executive Team
Moedml_ExecTeam@moed.uscourts.gov
314-244-7904