

**Rule 2.09 (FRCP 7.1) Disclosure of Organizational Interests.**

**(A) Certificate.**

Every non-governmental organizational party in a civil or criminal case must file a Disclosure of Organizational Interests Certificate provided by and available from the Clerk of Court. Information provided in the certificate may be used by the judge assigned to a case to determine whether recusal is necessary or appropriate and to confirm jurisdiction is proper. The certificate must be filed within ten (10) days of the party's first pleading or entry of appearance. The certificate may be filed under seal if so ordered by the Court in accordance with Local Rule 13.05 (A). When a negative or "not applicable" response is required, the certificate must so state.

**(B) Content.**

(1) If the party is a corporation, the certificate must identify all parent companies of the corporation, subsidiaries not wholly owned, and any publicly held corporation or company that owns ten percent (10%) or more of the corporation's stock.

(2) If the party is a limited liability company or a limited liability partnership, the certificate must identify each member of the subject organization and each member's state of citizenship.

**(C) Changes and Updates.**

If a change in any of the items listed in paragraph (B) of this rule occurs after the certificate is filed and before the time has expired for filing a notice of appeal from a final judgment in the case, an amended certificate must be filed within seven (7) days of the change.